



# Pinelands School of Practical Nursing & Allied Health, Inc.

*Master Your Career, Fulfill Your Dream.*

Welcome to Pinelands School of Practical Nursing and Allied Health. The health and safety of our students and faculty is a priority. In order to reopen in the COVID-19 environment, we have developed policies and procedures to help you remain as safe as possible. We ask you to carefully review the policies and procedures below and must insist on your compliance in order to help keep everyone safe.

While we cannot guarantee that a student or staff member will not become ill, we will endeavor to utilize best practices to minimize any risk. Therefore, below are the procedures that the school has implemented for in-person instruction. Pinelands School of Practical Nursing and Allied Health will:

## **I. INFECTION CONTROL**

- Perform health screenings for faculty, staff, students, and visitors prior to school entry, such as taking temperature, COVID screening questions, etc. Please note if your temperature is above 100.4 degrees, you will not be permitted to attend the program and you will be asked to leave school immediately.
- Not admit staff or students into the facility who feel sick or exhibit symptoms common to COVID-19, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, and diarrhea. Schools must send home immediately any staff or students who begin to feel sick or exhibit symptoms common to COVID-19 and should follow recommendations from the Centers for Disease Control and Prevention (CDC) to determine when those individuals may return to classes.
- Provide individuals who are immunocompromised or at high risk for COVID-19 with the option to receive instruction remotely.

## **II. PHYSICAL DISTANCING**

- Enforce social distancing in classrooms, workstations, laboratories, clinical settings, and student seating areas through the school.
- Provide for smaller class sizes, and space desks and student seating areas throughout the facility six feet apart where feasible.
- Consider staggering start, break, and end of class periods, or alternating scheduled class days to reduce crowding at facility and classroom entryways.
- Refuse any unauthorized individual access to the school such as spouse, child, family, friend, etc. unless approved by School Administration prior to the visit.

### **III. CLOTH FACE COVERINGS**

- Require all faculty, staff, students, and visitors to wear cloth face coverings except where doing so would inhibit the individual's health.
- Provide information to staff and students on proper use, removal, and washing of cloth face coverings.

### **IV. CLEANING AND DISINFECTION**

- Clean and disinfect classrooms and common areas after each usage.
- Disinfect high-touch areas like desktops, light switches, doorknobs, etc. periodically throughout the day.
- Provide top-to-bottom cleaning of the facility at least daily.
- Close off areas visited by an individual suspected or confirmed to have COVID-19, open outside doors and windows and use ventilating fans to increase circulation in the area, and wait 24 hours or as long as practical (during which time the facility should not be open to students or staff), and then conduct cleaning and disinfection as directed by the CDC's Cleaning and Disinfection for Community Facilities guidelines.

### **V. HAND HYGIENE**

- Maintain adequate equipment and supplies for staff and students to wash and sanitize hands periodically.
- Place stations with hand sanitizer with 60 percent or more alcohol content at all building entry points and throughout the facility.
- Provide students and staff adequate break time to wash hands regularly.

### **VI. EDUCATION AND TRAINING**

- Provide training for students regarding COVID-19, including topic such as sanitization, hand hygiene, and social distancing practices and protocols as a condition for resuming in-person instruction.
- Provide training for faculty and staff on appropriate sanitization, hygiene and social distancing standards, and regarding the school's restart plan protocols.
- Display CDC hand hygiene posters and other "How to Protect Yourself and Others" materials in English, Spanish, and other languages as needed.

### **VII. VENTILATION**

- Consider methods to get fresh air to individuals and properly utilize ventilation system.

### **VIII. COLLABORATION WITH HEALTH OFFICIALS**

- Collaborate with local and State officials, including local health departments and local office of emergency management to share reopening plans and revise those plans as necessary.
- Establish testing guidance and contact tracing protocols in consultation with local health officials and in line with existing State and federal health privacy statutes and regulations, at minimum, such protocols should include a mechanism to maintain a log of students,

faculty, staff, and visitors to facilitate contact tracing and the reporting of any instances of COVID-19 to local health officials.

## **IX. SPECIAL GUIDANCE FOR LABS, TECHNICAL, AND CLINICAL PROGRAMS**

- Observe the CDC and NJDOH public health standards for personal protective equipment (masks or face shields as appropriate), physical distancing, sanitizing equipment, hand-washing, cleaning and disinfection, and exclusion of individuals with symptoms or a positive diagnosis of COVID-19.

For more information and how to protect yourself, please visit the CDC Coronavirus Get the Facts About Coronavirus page at

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>